



Board of Adjustment  
Variance Application

***To be completed by Applicant***

Name:

Address:

City/St/Zip

Telephone:

Cell Phone:

Fax:

Email:

**Subject Property:**

Legal Description:

Street Address:

**Applicant is (check all that apply)**

☐ Owner of subject property

☐ Lessee

☐ Contract purchases/option holder

☐ Other \_\_\_\_\_

**Variance Requested**

Code Section(s):

Describe variance request:

**Conditions Precedent:**

Describe how or why all of the conditions precedent to the granting of a variance imposed by *City Ordinance 220* have been met.

1. That owing to exceptional and extraordinary circumstances, literal enforcement of the provisions of the Code will result in unnecessary hardship;
2. That the circumstances were not created by the owner of the property and are not due as a result of general conditions in the zoning district in which the property is located;
3. That the development or use of the Subject Property, if limited by a literal enforcement of the provisions of the Code, cannot yield a reasonable return in service, use or income as compared to adjacent and conforming properties in the same zoning district
4. That the variance will not substantially or permanently injure the appropriate use of adjacent and conforming properties in the same zoning district.
5. That the variance will not alter the essential character of the zoning district in which the Subject Property is located.

6. That the variance will not weaken the general purpose of the Code, or the regulations for the specific zoning district in which the Subject Property is located:

7. That the variance will be in harmony with the spirit and purpose of the Code:

8. That the variance will not adversely affect the public health, safety or welfare;

**Application Fee:**

**Signatures:**

\_\_\_\_\_  
Applicant Name

By:\_\_\_\_\_ Title:\_\_\_\_\_