



**ADVERTISEMENT FOR PROPOSALS
RESIDENT PROJECT REPRESENTATIVE SERVICES
CITY OF WRAY, COLORADO
CONSTRUCTION OF MAIN STREET IMPROVEMENTS**

Receipt of Proposals

Notice is hereby given that proposals will be received by the Project's Owner, City of Wray, until 2:00 p.m. on Wednesday, July 1, 2020, at which time they will be privately opened. Proposals submitted will be evaluated by the City of Wray to select a resident project representative (RPR) to provide services during the construction of the City of Wray Main Street Improvements (Project).

Proposals submitted in response to the Request for Proposals (RFP) document prepared by the City of Wray dated June 12, 2020, shall be submitted by email to City Manager, James DePue, at jdepue@cityofwray.org by the date and time indicated above to be considered in the selection of the RPR services solicited herein. In addition to electronic submission, two (2) hard copies of the proposal shall be mailed to the City of Wray. Printed submittals must be received by the City of Wray by no later than 2:00 p.m. on Wednesday, July 1, 2020.

Schedule

The following Project timelines are approximate and may be changed by the City:

Deadline for RPR proposal (electronic submittal):	July 1, 2020
Deadline for RPR proposal (hard copies):	July 1, 2020
Notice issued to selected bidder:	July 14, 2020
Construction bid opening:	July 1, 2020
General Contractor Notice of Award:	July 14, 2020
General Contractor Notice to Proceed:	August 2020
Construction Substantial Completion:	210 Days after Notice to Proceed

Project Details

The project construction cost equals approximately \$6.7 million and consists of the following major upgrades to the City of Wray Main Street infrastructure (Work):

- Construction of approximately 2,140 LF 8" Main St water line
- Construction of approximately 231 LF 6" Shopping Center water line
- Construction of approximately 248 LF 6" Adams St. water line
- Construction of approximately 2,155 LF 18" PE storm line
- Construction of valves, fittings, inlets
- Replacement and construction of new underground electrical lines and conduit for street lighting and miscellaneous electric circuit.
- Installation of additional utility conduit for potential future infrastructure.
- Bridge reconstruction and enhancement
- Site grading
- Construction of concrete streets, sidewalk and curb and gutter
- Construction of ADA compliant intersections
- Replacement of asphalt street surfacing

Obtaining Request for Proposal Documents

Request electronic documents of the RFP from the Issuing Office:

City of Wray
245 W 4th Street
Wray, Colorado 80758
James DePue
970.592.2104
jdepue@cityofwray.org

Other Information

Requests for Information (RFI) regarding this RFP shall be emailed to City Manager, James DePue, at jdepue@cityofwray.org with subject line of the email reading, "RPR RFP REQUEST FOR INFORMATION FOR THE CITY OF WRAY MAIN STREET IMPROVEMENTS RFIs shall be submitted a minimum of seven (7) days prior to the date of submittal.

This Project will be funded in part, with funds provided by the State of Colorado State Revolving Fund and Colorado Department of Local Affairs.

Final submission of proposals shall be emailed to James DePue with subject line of the email reading, "PROPOSAL FOR RPR SERVICES FOR THE CITY OF WRAY MAIN STREET IMPROVEMENTS PROJECT".

Emails must remain under 13 MB. If final submittal package is larger than 13 MB, use of a FTP site or Dropbox is acceptable. If an FTP site or Dropbox is used, Applicant shall send James DePue an email satisfying the requirements described herein that contains the FTP site or Dropbox link, including log-in credentials, by the date and time stipulated above. Hard copies of final submittals are to be received by the City of Wray by 2:00 p.m. on Wednesday, July 1, 2020.

The Owner reserves the right to reject any and all proposals, to waive irregularities and informalities therein and to select RPR in the best interests of the Owner. Owner reserves the right to modify the Project, and no guarantees are made that the Project will follow the above tentative schedule, or will be constructed at all. Proposals submitted in response to this advertisement are done so at the Bidder's own risk and Bidder shall take full responsibility for all associated costs.

James DePue
City Manager
City of Wray, Colorado

REQUEST FOR PROPOSAL

RESIDENT PROJECT REPRESENTATIVE SERVICES CITY OF WRAY, COLORADO CONSTRUCTION OF MAIN STREET IMPROVEMENTS

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ARTICLE 1 – DEFINED TERMS

- 1.01 Terms used in these Instructions to Bidders have the meanings indicated below:
- A. *Consultant* – Other term used is “Bidder”. The entity who submits a proposal in response to this RFP for Resident Project Representative (RPR) services during the construction of the City of Wray (Owner) Main Street Improvements (Project).
 - B. *Engineer* – The Design Engineer is Diamondback Engineering & Surveying Inc. (DB).
 - C. *Issuing Office* - The office from which the Request for Proposals (RFP) documents are to be issued and where the prequalification procedures are to be administered.
 - D. *Owner* – City of Wray, Colorado.
 - E. *Resident Project Representative (RPR)* – Other term used is “Owner’s Site Representative”. The successful Consultant/Bidder selected by the Owner to perform RPR services during the construction of the Project. The RPR will be directed by and under the supervision of Owner.

ARTICLE 2 – GENERAL INFORMATION

- 2.01 Authorized sets of the RFP documents may be obtained digitally as directed in the *Advertisement for Proposals*.
- 2.02 This RFP was developed to assist Owner in soliciting proposals from interested consultants to provide RPR services during the construction of the Project.
- A. This RFP is not a contract. Following the RFP process, Owner will facilitate contract development and execution with selected bidder.
- 2.03 Submitted documentation as part of this RFP process shall be considered property of Owner. Such documents will be considered confidential by Owner and Engineer, and shall not be subject to review by outside individuals or organizations.
- 2.04 Consultants must submit proposals no later than the date and time specified by the requirements in the *Advertisement for Proposals*. Applications submitted after the submission deadline will not be considered.
- 2.05 Consultant must be an equal opportunity employer.

- 2.06 The Owner reserves the right to reject any and all proposals, to waive irregularities and informalities therein and to select RPR in the best interests of the Owner. Owner reserves the right to modify the Project, and no guarantees are made that the Project will follow the above tentative schedule, or will be constructed at all. Proposals submitted in response to this advertisement are done so at the Bidder's own risk and Bidder shall take full responsibility for all associated costs.
- 2.07 In the event a Consultant challenges the selection decision made by Owner and Owner's decision is upheld upon review by an appropriate review agency or court, the Consultant shall be liable for all costs and expenses incurred by Owner and Engineer, including attorney's fees, related to this appeal process and the costs and expenses of associated delays in project completion. Consultant's submittal of a proposal shall be deemed to indicate the Consultant's approval of the foregoing provision.

ARTICLE 3 – PROJECT INFORMATION

- 3.01 Project location: Located in Wray, Colorado, 2 blocks North, and 4 blocks South of the US HWY 34 and MAIN STREET junction.
- 3.02 RPR will not be Engineer's representative. RPR will be Owner's Site Representative directed by and under the supervision of Owner.
- 3.03 Project is estimated to be completed within 210 calendar days for substantial completion and 255 days for final completion. It is anticipated RPR will provide an additional 15 calendar days for pre-construction and project closeout documentation, for a total time required (and to be used for fee calculation) of 270 days.
- A. Regular construction schedule anticipated, except for holidays: Monday through Friday.
- B. Tentative Project schedule:
- | | |
|--|----------------------------------|
| 1. Deadline for RPR proposal (electronic submittal): | July 1, 2020 |
| 2. Deadline for RPR proposal (hard copies): | July 1, 2020 |
| 3. Notice issued to selected bidder: | July 14, 2020 |
| 4. Construction bid opening: | July 1, 2020 |
| 5. General Contractor Notice of Award: | July 14, 2020 |
| 6. General Contractor Notice to Proceed: | August 2020 |
| 7. Substantial Completion: | 210 Days after Notice to Proceed |
- C. The approximate project construction cost is \$6.7 million and consists of the following major upgrades (Work) to the City of Wray Main Street infrastructure (Work):
1. Construction of approximately 2,140 LF 8" Main St water line
 2. Construction of approximately 231 LF 6" Shopping Center water line
 3. Construction of approximately 248 LF 6" Adams St. water line
 4. Construction of approximately 2,155 LF 18" PE storm line
 5. Construction of valves, fittings, inlets
 6. Replacement and construction of new underground electrical lines and conduit for street lighting and miscellaneous electric circuit.
 7. Installation of additional utility conduit for potential future infrastructure.
 8. Bridge reconstruction and enhancement
 9. Site grading
 10. Construction of concrete streets, sidewalk and curb and gutter
 11. Construction of ADA compliant intersections
 12. Replacement of asphalt street surfacing

ARTICLE 4 – EVALUATION AND SELECTION PROCESS

- 4.01 All proposals will be evaluated as shall be deemed in the best interest of the Owner on the basis of factors including, but not limited to, the following:
- A. Project Experience:
 - 1. Bidder shall satisfy the requirements herein to propose for the Project, and if qualifications are not met by Bidder, their proposal will not be considered.
 - 2. Bidder's proposed individuals that will perform the RPR services must have a minimum of fifteen (15) consecutive years of experience as an RPR, construction project manager, construction superintendent, construction engineer, or construction foreman for construction projects related to municipal water and electric utility construction and street construction. Individuals proposed for the RPR services shall:
 - a. Satisfy experience requirement within the last fifteen (15) years prior to the date of this RFP.
 - b. Demonstrate ability to interpret construction documents including, but not limited to, project manuals, drawings, requests for information, work change directives, change orders, field orders, shop drawings, operation and maintenance manuals, and project schedules for projects similar in size or larger of the Project.
 - c. Demonstrate ability to understand warranties and conditions which would invalidate those warranties.
 - d. Excellent technical writing, computer literacy, oral communication, and organization skills are required.
 - e. Maintain a valid driver's license and reliable transportation.
 - f. Demonstrate knowledge of standard construction processes, methods, and materials and Occupational Safety and Health Administration safety requirements.
 - B. Track record of project completion based on feedback from project references regarding Consultant's and proposed individual RPR individual's construction understanding and communication.
 - C. Location of permanent place of business as it relates to potential travel costs.
 - D. Experience and degree thereto with projects of similar size and scope.
 - E. Personnel committed to the project.
 - F. Cost for services.
 - G. Financial situation and having sufficient staff and resources to perform the Work.
- 4.02 Owner reserves the right to request additional information from consultants following the proposal deadline if necessary, to complete the evaluation of the proposals.
- 4.03 Successful bidder selected as RPR for the Project will be provided a notification letter of approval. Following the RFP process, Owner will coordinate with successful bidder contract development, execution, and administration.
- 4.04 Unsuccessful bidders will be provided individual notification letters of non-selection.

ARTICLE 5 – RESIDENT PROJECT REPRESENTATIVE SCOPE OF SERVICES

- 5.01 Owner shall furnish an RPR to assist Owner and Engineer in observing progress and quality of the Work. Through such additional observations of Contractor's work in progress and field checks of materials and equipment by the RPR, RPR shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Owner and RPR shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over the Contractor's Work nor shall Owner or Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures selected or used by Contractor, for security or safety at the Site, for safety precautions and programs incident to the Contractor's work in progress, for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's performing and furnishing the Work, or responsibility of construction for Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.

5.02 The duties and responsibilities of the RPR are further defined as follows:

- A. General: RPR's dealings in matters pertaining to the Contractor's work in progress shall in general be with Owner and Contractor, keeping Engineer advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner with the knowledge of and under the direction of Engineer.
- B. Schedules: Review the progress schedule, schedule of Shop Drawing submittals and schedule of values prepared by Contractor and consult with Owner and Engineer concerning acceptability.
- C. Conferences and Meetings: Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.
- D. Liaison:
 - 1. Serve as Owner's liaison with Contractor, working principally through Contractor's authorized representative or designee and assist in understanding the intent of the Contract Documents.
 - 2. Assist Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-site operations.
 - 3. Assist in obtaining from Owner additional information, when required for proper execution of the Work.
- E. Shop Drawings and Samples:
 - 1. Record date of receipt of Shop Drawings and Samples.
 - 2. Receive Samples furnished at the site by Contractor, and notify Engineer of availability of Samples for examination.
 - 3. Advise Engineer and Contractor of the commencement of any Work requiring a Shop Drawing or sample submittal, if RPR believes that the submittal has not been received from Contractor, or has not been approved by Contractor or Engineer.
- F. Review of Work, Observations and Tests:
 - 1. Conduct on-site observations of the Work in progress to assist Owner and Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents.
 - 2. Report to Owner and Engineer whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise Owner and Engineer of Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
 - 3. Consult with Owner and Engineer in advance of scheduled inspections, test, systems start-ups, or start of important phases of the Work.
 - 4. Determine and verify if tests, equipment and systems start-ups and operating and maintenance training are conducted in the presence of appropriate personnel, and that Contractor maintains adequate records thereof; and observe, record and report to Engineer appropriate details relative to the test procedures and start-ups.
 - 5. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to Owner and Engineer.
 - 6. Review Contractor's red-lined record drawings a minimum of once per week to confirm that they are being properly maintained.
- G. Interpretation of Contract Documents: Report to Engineer when clarification and interpretations of the Contract Documents are requested by Contractor and transmit to Contractor clarifications and interpretations as issued by Engineer.
- H. Modifications: Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report with RPR's recommendations to Engineer. Transmit to Contractor decisions as issued by Engineer.
- I. Records:
 - 1. Maintain at the job site orderly files for correspondence, reports of job conferences, shop drawings and samples, reproductions of original Contract Documents including all Work Change

- Directive, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, Engineer's clarifications and interpretations of the Contract Documents, progress reports, and other related documents.
2. Prepare daily report recording Contractor hours on the job site, Subcontractors present at the Site, weather conditions, data relative to questions of Work Change Directive Change Orders or changed conditions, list of job site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Owner and Engineer.
 3. Regularly photograph the construction progress.
 4. Record names, addresses, fax numbers, e-mail addresses, website locations, and telephone numbers of all Contractors, subcontractors and major suppliers of materials and equipment.
 5. Maintain records for use in preparing Project documentation.
 6. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.
- J. Reports:
1. Furnish to Owner and Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
 2. Draft and recommend proposed Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor.
 3. Furnish to Owner and Engineer copies of all inspection, tests, and system start-up reports.
 4. Immediately inform Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.
- K. Payment Requests: Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed and materials and equipment delivered at the site but not incorporated in the Work.
- L. Certificates, Operation and Maintenance Manuals: During the course of the Work, verify that materials and equipment certificates, maintenance and operation manuals and other data required to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to Engineer for review and forwarding to Owner prior to final payment for the Work.
- M. Completion:
1. Participate in Engineer's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of Certificate of Substantial completion, submit to Contractor a list of observed items requiring completion or correction.
 2. Participate in Engineer's visit to the Site in the company of Owner and Contractor, to determine completion of the Work, and prepare a final punch list of items to be completed or corrected by Contractor.
 3. Observe whether all items on final punch list have been completed or corrected and make recommendations to Engineer concerning acceptance.

ARTICLE 6 – LIMITATIONS OF RESIDENT PROJECT REPRESENTATIVE AUTHORITY

6.01 Resident Project Representative shall not:

- A. Authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by Owner and Engineer.
- B. Exceed limitations of Engineer's authority as set forth in the Agreement between the Owner and Engineer or Contract Documents.
- C. Undertake any of the responsibilities of Contractor, subcontractors or Contractor's superintendent.
- D. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by Contractor or any other Constructor.

- E. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.
- F. Accept Shop Drawing or sample submittals from anyone other than Contractor.
- G. Authorize Owner to occupy the Project in whole or in part.
- H. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Owner and Engineer.

ARTICLE 7 – PROPOSAL SUBMITTAL REQUIREMENTS

7.01 Proposals shall be in the form of a technical report, include the following information, and shall be formatted in the order listed below:

A. INTRODUCTORY LETTER

1. Provide a letter addressed to City Manager, James DePue, at the information provided in the *Advertisement for Qualifications*. Letter shall not exceed two (2) pages.
 - a. Introduction – Provide the following:
 - i. A statement of Consultant's understanding of the project goals and the services required.
 - ii. Brief introductory description of Consultant's organization including office locations and distinguish home from branch offices. Indicate which office is proposed for the project.
 - iii. Names of the persons authorized to make representations on behalf of Consultant.
 - iv. Name and contact information of the individual(s) performing the proposed RPR services.
 - b. Statement of commitment of key personnel and resources.
 - c. Description of trades provided internally to Consultant's organization.
 - d. A statement that the individual signing this introductory letter is authorized to contractually bind the Consultant should Consultant be selected for the Project's RPR services contract.

B. APPROACH TO SERVICES: Provide the proposed approach to performing the RPR services, including:

1. Proposed time on-site:
 - a. Days on site.
 - b. Hours expected to be available.
 - c. Days of the year (2020 and 2021) not available to provide services.
2. Record keeping practices.
3. Housing/travel accommodations, if necessary.
4. Other efficiencies, experiences, or technologies available that would benefit the Owner.

C. PROJECT REFERENCES: Provide a minimum of three (3) main street project references occurring within the last ten (10) years, including the information below at a minimum for each project reference. References provided shall be projects where the proposed RPR for the Project was the primary on-site project representative, construction manager, construction superintendent, or construction project manager.

1. Owner Information:
 - a. Contact person.
 - b. Telephone number.
 - c. Email.
2. Project Information:
 - a. Facility name and location.
 - b. Project name and description.
 - c. Facility capacity (MGD).
3. Construction Information:
 - a. Contractor.
 - b. Contractor contact information (phone and email).
 - c. Construction bidding cost.
 - d. Final construction cost.
 - e. Date of substantial completion.

- f. Duration of construction.
- g. Description of type of construction.
- h. Delivery method (design-bid-build, design-build, etc.)
- 4. Design Engineer:
 - a. Engineer company name.
 - b. Engineer Project Manager name.
 - c. Engineer Project Manager contact information (phone and email).
- 5. RPR Services:
 - a. Primary on-site representative and contact information.
 - b. Delivery method (time and materials, lump sum, etc.).
 - c. Bidding cost of services.
 - d. Final cost of services.

D. PROJECT TEAM:

- 1. Provide names, experience, copies of certifications, and other beneficial information of the key personnel proposed to perform the work for the Project. Include resumes for proposed personnel including title, length of time with Consultant, previous employment, total years of experience, professional registrations, project experience relating to RPR services, and specific project experience providing RPR services.
- 2. Provide a statement of availability that ensures Owner that Bidder has available personnel to perform the work upon contract execution uninterrupted through project completion.

E. PROPOSED FEE:

- 1. Fee shall be based on a time and materials, not to exceed basis.
 - a. Fee shall be developed according to the anticipated 270 calendar day construction schedule.
 - b. If construction schedule extends beyond the 270-calendar day construction schedule, Owner shall evaluate the cause(s) of the extended schedule and if necessary, negotiate with RPR an amendment to the RPR services contract.
- 2. Include with the proposal a completed *Proposed Fee Worksheet* (Attachment No. 1).
- 3. Fee shall include all costs associated with the bidder's performance of the RPR services, including incidentals, described herein.
 - a. Travel, housing, and per diem costs necessary to perform the RPR services shall be included in the proposed fee.
 - i. Construction meetings are anticipated to occur at the Project site, with occasional meetings held at the City of Wray City Hall located at 245 W. 4th Street, Wray, Colorado 80758.
 - ii. Additional billings or reimbursements related to transportation, housing, or per diem expenses will not be permitted after executed agreement.
 - b. Provide a cost breakdown of daily expenses, including travel, housing, and per diem.
- 4. Insurance
 - a. Provide certificate of insurance evidencing that it has at least the following in effect with an insurance company in good standing and authorized to do business in the state where the services are performed:
 - i. A professional liability insurance policy, insuring payment of damages for legal liability arising out of the performance of professional services for Owner, in the insured's capacity as Consultant, if such legal liability is caused by a negligent act, error or omission of the insured or of any person or organization for whom the insured is legally liable, to an amount of \$1,000,000; and stating that such insurance will not be canceled until thirty (30) days after Owner has received written notice of the insurer's intention to cancel the insurance.
 - ii. Worker's compensation insurance in the statutory amount and employer's liability insurance in an amount not less than \$500,000 for all employees engaged in This Part of the Project and including coverage under the United States Longshoremen's and Harbor Workers' Compensation Act, the Jones Act where applicable. The certificate shall evidence a waiver of subrogation in favor of DB and Owner.

- iii. Automobile and vehicle liability insurance covering claims for injuries to members of the public and/or damages to property of others arising from use of motor vehicles, including on-site and off-site operations, and owned, non-owned, or hired vehicles in an amount not less than \$1,000,000.
 - iv. Commercial general liability insurance covering claims for injuries to members of the public or damage to property of others arising out of any act or omission of Consultant or of any of its employees, agents, or subcontractors, of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. The certificate shall evidence DB and Owner as additional insureds under this policy.
- b. Owner reserves the right to increase or decrease insurance requirements with selected bidder prior to contract execution.
- 5. One (1) full-size, one (1) half-size, and an electronic set of the "Issue For Construction" drawings will be provided by the Owner and the cost for these items shall not be included in Bidder's proposed fee.
- F. **CERTIFICATION FORM** - Include a fully executed *Certification Form* (Attachment No. 2).

END OF DOCUMENT

**ATTACHMENT NO. 1
PROPOSED FEE WORKSHEET**

Item No.	Description	Cost
1. Hourly Rate	Rate of individual performing RPR services	\$
2. Not to Exceed Amount	For all services as required by this RFP, and estimated construction duration of 270 calendar days	\$
3. Daily Per Diem Rate	Daily Per Diem Rate	\$
4. Weekly Expense Rate	Assuming 40-hour work week, including travel, housing, meals, etc.	\$

**ATTACHMENT NO. 2
CERTIFICATION FORM**

I BEING DULY SWORN, DEPOSE AND CERTIFY THAT THE INFORMATION SUBMITTED HERewith, INCLUDING ANY ATTACHMENTS, IS FOR THE PURPOSE OF PROPOSING FOR THE RESIDENT PROJECT REPRESENTATIVE SERVICES FOR THE PROJECT AND THAT THE INFORMATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I HAVE THE AUTHORITY AND APPROVAL TO SUBMIT THIS PROPOSAL AND BIND MY ORGANIZATION TO THE TERMS REQUIRED IN THE REQUEST FOR PROPOSAL AND IF SELECTED FOR FURTHER CONSIDERATION WILL IN GOOD FAITH NEGOTIATE WITH THE OWNER TO PROVIDE ADDITIONAL PRICING OR COST INFORMATION, AND TO ENTER INTO AN AGREEMENT FOR COMPLETION OF THE PROJECT.

NAME OF ORGANIZATION: _____

SIGNATURE: _____

SIGNATORY PRINTED NAME AND TITLE: _____

WITNESS SIGNATURE: _____

WITNESS PRINTED NAME AND TITLE: _____

DATED: _____