



## SCHEDULE OF FEES

### SUGGESTED ADMISSION

*Normal Business Hours: Tuesday through Saturday from Noon to 4 p.m.*

- Individual \$ 5.00
- Family \$10.00
- Members of the EYCHS Society receive free admission to the Museum during normal business hours

### AFTER HOUR TOURS

Tours for groups, clubs, schools and family reunions can be scheduled before or after hours by calling or emailing the Wray Museum. Tours are one to two hours in length. Additional time may be requested at \$20.00 per hour.

- Groups of 25 guest (or less) \$35.00
- Groups of over 25 (not to exceed 50 guest) \$70.00

### MEETING SPACE USE

The Museum is a public institution that contains designated space which may be used for programs and meetings by organized groups on a space available basis. A MEETING SPACE AGREEMENT must be signed and all fees paid prior to use of the space.

- Deposit \$100.00
- Rental (2 hours or less) \$35.00
- Rental (up to 4 hours) \$70.00
- Additional hours over 4 hours \$20.00 per hour

### SPECIAL PROGRAMS AND PRESENTATIONS

The Museum has several unique programs and presentations on local history, vintage collections, genealogy, and living history. For more information and a list of current programs contact the Wray Museum for availability and program rates.

### PHOTOCOPIES AND COPIES OF PHOTOGRAPHS

Materials that are not part of the Collection such as research papers, family histories, obituaries, newsletters, and news articles may be photocopied and photographed for guests.

- Black and white document copies \$0.50 per page
- Colored document copies \$1.00 per page
- Black & white copies on photograph paper \$3.00 per page
- Colored copies on photograph paper \$5.00 per page
- B & W copies of EYCHS Newsletter \$2.00 per issue

## RESEARCH REQUEST

The Wray Museum will make every effort to provide answers to research inquiries. An itemized list of sources consulted will be included in the inquiry response, based on the amount of time requested to be used for research. These sources include, but are not limited to: local history books, city directories, cemetery listings, high school yearbooks, research papers, newspaper articles, and related files. There is always the possibility of not finding answers, but it still requires time to check sources available.

- 30 minutes of research time with up to 5 black & white photocopies \$15.00
- 1 hour of research time with up to 10 black & white photocopies \$30.00
- *Research requests are usually completed within 2 business days.  
Museum staff hours may not be available for large requests  
but outside research referrals can be given.*

## REPRODUCTION OF THE COLLECTION

As owners of the Collection the EYCHS reserves all rights and titles to any and all reproduction of artifacts within the Collection. Photocopying and photographing can be some of the most damaging forms of use to which archival materials are subjected. This policy is in place to preserve the Collections for future use. Images of the Collection for any publication or public display must be obtained from the EYCHS and require a written request (COLLECTION USE AGREEMENT) for use. The EYCHS Board of Directors reviews each request and reserves the right to restrict use to ensure that reproductions are of high quality, in good taste, and that the use is consistent with the mission of the EYCHS. Payment is required prior to printing and should be in the form of a check payable to the Wray Museum. Once the request is approved by the EYCHS Board of Directors, digital images will be sent upon receipt of payment. Please provide four weeks for processing of prints.

Reproduction Fee per item/image	\$10.00
Study quality images (Low resolution 72-100 dpi)	
• Digital image (JEPEG via email or portable USB drive)	\$3.50
• Photocopy or plain paper print	\$5.00
Photographic Prints (300 dpi) for personal use only	
• Digital image (JEPEG via email or portable USB drive)	\$10.00
• Black & White print (5 x 7")	\$10.00
• Black & White print (8 x 10")	\$20.00
• Color print (5 x 7")	\$30.00
• Color print (8 x 10")	\$40.00
• Larger formats are not available at this time	
Public Publication and Exhibition (600 dpi)	
• Digital image (JEPEG via portable USB drive)	\$25.00
• Black & White print (5 x 7")	\$25.00
• Black & White print (8 x 10")	\$35.00
• Color print (5 x 7")	\$50.00
• Color print (8 x 10")	\$70.00
• Larger formats are not available at this time	